

**JEFFERSON SCHOOL DISTRICT**  
Regular Meeting of the Board of Trustees  
Tuesday, December 13, 2011

**BOARD ROOM**

**1219 WHISPERING WIND DRIVE**

**5:30 P.M.**

**AGENDA**

**5:30 p.m.** --Open Session (For Purposes of Opening Meeting ONLY)

**5:35 p.m.** – Closed Session to Discuss Closed Session Items Listed Below

**6:30 p.m.** – Reconvene to Open Session

1. OPEN SESSION

a. Call to Order

b. Roll Call to Establish Quorum

c. Pledge of Allegiance

d. Approval of Agenda

e. **Closed Session** - Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95, 54957, 54957.8, Education Codes 49079 (c), 48912, 48918 (c)

HUMAN RESOURCES

- EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE/RESIGNATION

Certificated: #010985, #010986

Classified: # 010981, #010982, #010983, #010984, #010987, #010988

CONFERENCE WITH LEGAL COUNSEL RE. POTENTIAL LITIGATION - Two Case –Government Code Section 54956.9(c)."

f. ADJOURN TO CLOSED SESSION

2. RETURN TO OPEN SESSION – **6:30 P.M.**

Welcome and Closed Session Report

Reorganization of the Board

Superintendent's Report

3. PUBLIC HEARING – Presentations are limited to items not on the agenda. When you are recognized, state your name and then proceed with your presentation. State law prohibits the Trustees from taking action on any item not on the agenda. No person shall speak for more than three minutes, and the total time allotted for discussion for one item shall not exceed twenty minutes. (Board Bylaw 9323)

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For items on the agenda, a person wishing to be heard by the Board shall first be recognized by the President of the Board and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on each item. The Board shall limit the total time for public input on each item to twenty minutes. (Board Bylaw 9323)

4. APPROVAL OF CONSENT AGENDA

4.1 Minutes – Regular Board Meeting, November 8, 2011

4.2 Warrants Dated December 1, 2011

4.3 Financials

4.4 Surplus

5. EDUCATIONAL SERVICES (Board may or may not take action on any items listed below)

5.1 Student Body Reports

• Information

5.2 November 30, 2011 Safety Drill Review

• Information

5.3 Resolution Approving Extended Day Kindergarten at  
Tom Hawkins School, Resolution 2011-12-01

• Action

5.4 Transitional Kindergarten

• Information

5.5 Student Enrollment

• Information

6. PERSONNEL SERVICES (Board may or may not take action on any items listed below)

6.1 Resolution To Designate Senior Classified Management Positions And  
To Designate Classified Overtime Exempt Positions, Resolution 2011-12-02

• Action

6.2 Revise Classified, Classified Management/Confidential  
and Certificated Management Salary Schedules

• Action

6.3 Revise Job Descriptions:

Administrative Assistant I

Business Services Specialist

Chief Business Officer

Clerk I

Coordinator of Curriculum, Categoryicals & Special Projects

Head Custodian

Landscaper-Groundskeeper

Mechanic

Secretary I

Student Informations Systems Administrator

Approve New Job Descriptions: Food Services Clerk I and Food Services Clerk II • Action

7. BUSINESS AND FACILITIES (Board may or may not take action on any items listed below)

- |     |   |                 |
|-----|---|-----------------|
| 7.1 | Measure J Update  | • Information   |
| 7.2 | Lease/Lease Back Method for Construction                | • Information   |
| 7.3 | 2011-2012 First Interim Report                          | • <b>Action</b> |
| 7.4 | November 2011 Budget Adjustments                        | • <b>Action</b> |
| 7.5 | Escape Program Conversion Update                        | • Information   |
| 7.6 | Public Notification of Water Consumer Confidence Report | • Information   |

8. BOARD DISCUSSION AND REPORTS (Board may or may not take action on any items listed below)

- 8.1 Items for Next Board Meeting Agenda
- 8.2 Possible January 2012 Board Workshop
- 8.3 CSBA Delegate Assembly Nomination

9. CALENDAR OF UPCOMING EVENTS

- |                        |   |
|------------------------|---|
| December 14 & 15, 2011 | Hawkins Winter Programs                       |
| December 15, 2011      | Jefferson Winter Program                      |
| Dec. 19 – Jan. 2, 2012 | Winter Break, No School                       |
| January 3, 2012        | School Resumes                                |
| January 16, 2012       | Martin Luther King Jr. Day Holiday, No School |
| January 17, 2012       | Regular Board Meeting                         |

10. ADJOURNMENT

Note: Any member of the public who wishes to view any non-confidential item on this agenda may contact the superintendent prior to the evening of the meeting.