

**Jefferson School District**  
Official Minutes of the Regular Meeting  
Of the Board of Trustees  
June 21, 2011

Present: Pete Carlson, President; Dan Wells, Vice-president; Debbie Wingo, Clerk; Jacqueline Thomas and Brian Jackman, Members; Dana Eaton, Superintendent

In attendance: Mindy Maxedon, CBO; Bob Wallace, Interim H.R; Deanne Andrade, Curriculum; Grace Merritt, Admin. Assistant.

I. OPEN SESSION

- a. Call to Order at 5:40 P.M.
- b. Roll Call to Establish Quorum
- c. Pledge of Allegiance was led by Dr. Eaton
- d. Approval of Agenda

MSA (Jackman/Wingo) approve the agenda

Ayes - 5                      Nays - 0                      Absent - 0                      Abstain - 0

Carlson, Jackman

Thomas, Wells, Wingo

e.. Closed Session – Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1,54956.7,54956.8, 54956.9,54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918 (c)

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:31 PM

Welcome – Mr. Carlson welcomed all in attendance

In closed session –

- Discussed negotiations with JTA
- MSA (Jackman/Wingo) accepted the resignation of employees #010039, #010040

Ayes - 5                      Nays - 0                      Absent - 0                      Abstain - 0

Carlson, Jackman

Thomas, Wells, Wingo

Superintendent's report – Dr. Eaton thanked the people involved in sprucing up the board room. He read a parent letter complimenting the Jefferson staff and acknowledged Teka Sims for her leadership in the Ca Mon and Learn University program at Monticello School. Buggy Malone, performed by Jefferson students, was phenomenal. He thanked the board for participating in the graduation ceremonies. Our libraries earned approximately \$800 from the Barnes & Noble book fair. Christina Orsi was named a finalist for San Joaquin County teacher of the year. TUSD Teacher Kirk Brown was selected as teacher of the year. Alessandra Rodriguez has won the Tracy High freshman presidential election.

III. PUBLIC HEARING –

- o 2011-12 Budget – no comments
- o 2011-12 Proposed Use of Funds for the Tier III Categorical Programs and Implementing Flexibility Authorized by SBX3 4 – no comments

IV. APPROVAL OF CONSENT AGENDA

4.1 Minutes, Regular Board Meeting, June 10, 2011 and Special Board Meeting June 4, 2011

4.2 Warrants June 1, 2011

4.3 Financials – May 2011

4.4 Surplus

MSA (Jackman/Wingo) approve the consent agenda

Ayes - 5                      Nays - 0                      Absent - 0                      Abstain - 0

Carlson, Jackman, Wells

Thomas, Wingo

V. EDUCATIONAL SERVICES

5.1 Student Enrollment Projections – Enrollment trends and student projections were discussed..

5.2 2011-2012 Leadership Focus Goals – Superintendent Eaton provided the goals for the board to review. Previously they were shared at the May board meeting and site personnel was given the opportunity for input. Board approval will be requested at the August board meeting.

5.3 Traina School Site Plan

MSA (Wingo/Jackman) approve Traina School Site Plan

Ayes – 5                      Nays -0                      Absent - 0                      Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

5.4 Hawkins School Site Plan

MSA (Wingo/Thomas) approve Hawkins School Site Plan

Ayes – 5                      Nays -0                      Absent - 0                      Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

5.5 Monticello School Site Plan

MSA (Jackman/Wingo) approve Monticello School Site Plan

Ayes – 5                      Nays -0                      Absent - 0                      Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

5.6 Jefferson School Site Plan

MSA (Wingo/Thomas) approve Jefferson School Site Plan

Ayes – 5                      Nays -0                      Absent - 0                      Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

5.7 Kindergarten Bridge Program – The district received notification from First 5 that funding for the program will be reinstated for FY 2011-12 – approximately \$10,000 in funding.

5.8 Program Improvement Status – This year the district is at risk of going into Program Improvement status in five out of thirty seven categories. A ten percent gain is expected each year in the AYP measurement to prevent the PI status. Dr. Eaton discussed the annual measurable objectives and other details of program improvement. The district will focus on the data provided and the requirements of PI.

5.9 Pertussis Booster Requirement for School Entry – Dr Eaton reviewed details of the new pertussis booster requirement and shared the steps taken to ensure our students fulfilled the requirement established by AB 354.

VI. PERSONNEL SERVICES

6.1 New Job Description – Instructional Coach, Teacher on Special Assignment – Mr. Wallace provided a description for the newly created job of instructional coach/teacher on special assignment.

MSA (Wells/Wingo) approve job description, as presented

Ayes – 5                      Nays -0                      Absent - 0                      Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

VII. BUSINESS AND FACILITIES

7.1 Measure J Bond Update – Charlene Yarnall with PJHM provided details and timelines of the eight board approved projects. She discussed open DSA “A” numbers that the state is requiring closure. PJHM is working with DSA to close-out these projects.

Permission to move forward with evaluation on the Monticello roofing was requested. Initial reports show the roof is in worse shape than previously thought. The board gave the okay for the roofing evaluation.

7.2 2011-12 Consolidated Application for Funding Categorical Aid Programs  
MSA (Wingo/Jackman) approved the 2011-12 Consolidate Application, as presented  
Ayes - 5                      Nays -0                      Absent - 0                      Abstain – 0  
Carlson, Jackman  
Thomas, Wells, Wingo

7.3 May 2011 Budget Adjustments  
MSA (Wingo/Wells) approve the May 2011 budget adjustments  
Ayes - 5                      Nays -0                      Absent - 0                      Abstain – 0  
Carlson, Jackman  
Thomas, Wells, Wingo

7.4 GASB 54 – Fund Balance, Resolution 2011-06-01  
MSA (Jackman/Wingo) approve Resolution 2011-06-01  
Ayes - 5                      Nays -0                      Absent - 0                      Abstain – 0  
Carlson, Jackman  
Thomas, Wells, Wingo

7.5 2011-12 Budget – Mrs. Maxedon’s presentation provided details of the May Revision, district financial management, revenue limits and budget assumptions. The multi-year projection was also provided. 2010-11 year-end assumptions will be presented at the August board meeting. Updates will be provided as new information becomes available on the state budget. MSA (Jackman/Wingo) approve the 2011-12 budget, as presented  
Ayes - 5                      Nays -0                      Absent - 0                      Abstain – 0  
Carlson, Jackman  
Thomas, Wells, Wingo

7.6 2011-12 Proposed Use of Funds for the Tier III Categorical Programs and Implementing Flexibility Authorized by SBX 3 4, Resolution 2011-06-02  
MSA (Wells/Wingo) approve Resolution 2011-06-02  
Ayes - 5                      Nays -0                      Absent - 0                      Abstain – 0  
Carlson, Jackman  
Thomas, Wells, Wingo

7.7 Resolution to Establish Temporary Inter-fund Transfers, Resolution 2011-06-03  
MSA (Wingo/Jackman) approve Resolution 2011-06-03  
Ayes - 5                      Nays -0                      Absent - 0                      Abstain – 0  
Carlson, Jackman  
Thomas, Wells, Wingo

7.8 Fund 17 Resolution 2011-06-04  
MSA (Jackman/Wingo) approve Resolution 2011-06-04  
Ayes - 5                      Nays -0                      Absent - 0                      Abstain – 0  
Carlson, Jackman  
Thomas, Wells, Wingo

7.9 PJHM Contract – Master Agreement – Scopes of work and fees will be presented for board approval with each project.  
MSA (Wells/Jackman) approve the PJHM Contract – Master Agreement as presented  
Ayes - 5                      Nays -0                      Absent - 0                      Abstain – 0  
Carlson, Jackman  
Thomas, Wells, Wingo

7.10 Quarterly Williams Act Reporting – No complaints to report for the recent reporting period.

VIII. BOARD DISCUSSION AND REPORTS

8.1 2011-12 Board Meeting Calendar – draft calendar was presented

8.2 Items for Next Board Meeting

- Board health benefits
- AERIES – standard of teacher reporting by site and district
- Fingerprinting of Volunteers
- PJHM update
- RGM agreement

Deanne Andrade extended an invitation for two EL Writer Academy activities - A writers walking workshop on June 28 at 9:30, and writing celebration at Monticello on July 1 at 11:00.

IX. CALENDAR OF UPCOMING EVENTS

X. ADJOURNMENT – 7:50 PM Jackman/Thomas

Respectfully submitted,

Dana Eaton,  
Secretary to the Board