

**Jefferson School District**  
Official Minutes of the Regular Meeting  
Of the Board of Trustees  
May 10, 2011

Present: Pete Carlson, President; Dan Wells, Vice-president; Debbie Wingo, Clerk; Jacqueline Thomas and Brian Jackman, Members; Dana Eaton, Superintendent

In attendance: Mindy Maxedon, CBO; Bob Wallace, Interim H.R. Director; Jim Bridges, Sue Moffitt, Stephanie Gregson, Principals; Deanne Andrade, Curriculum Director; Mary Evans, Vice-principal; Grace Merritt, Admin. Assistant.

I. OPEN SESSION

- a. Call to Order at 5:41 P.M.
- b. Roll Call to Establish Quorum
- c. Pledge of Allegiance was led by Mr. Jackman
- d. Approval of Agenda

MSA (Jackman/Wingo) approve the agenda

Ayes - 5                      Nays - 0                      Absent - 0                      Abstain - 0

Carlson, Jackman

Thomas, Wells, Wingo

e.. Closed Session – Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1,54956.7,54956.8, 54956.9,54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918 (c)

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:33 PM

Welcome – Mr. Carlson welcomed all in attendance

In closed session:

- Discussed negotiations with JTA
- MSA (Wingo/Thomas) approved the resignation of employee #010933, the retirement of employees #010934, #010935, teacher of assignment of employee #010936, and hiring of employees #010937 and #010938

Ayes - 5                      Nays - 0                      Absent - 0                      Abstain - 0

Carlson, Jackman, Wells

Thomas, Wingo

Superintendent's report – *Into the Woods, Jr*, performed by Traina seventh and eighth grade students was excellent. An encore performance will take place next week. He thanked Agustin Melchor and Jay Kleebamat for the job they did of cleaning tagging and vandalism before students arrived. Bee swarms at Hawkins and Monticello were humanely relocated by Clare Atkins' beekeeper friend.

Congratulations to state science fair winners Kaitlin Spencer, honorable mention, for her project *Music to My Ears*; Kirk Testa, third place, for his project *Lights On! Lights Off!*; and Isabelle de Wood, second place, for her project *Under the Sun*. Hawkins teacher Cassandra deWood was named state science teacher of the year! DARE graduation was an awesome event; he thanked our principals, fifth grade teachers and Steve Abercrombie for all their hard work.

This Thursday Teen Truth Live parents night, an anti-bullying program, will be presented. Please visit Barnes and Noble on May 11. Celebrity readers, band performances and more have been organized by our parent groups to encourage families to find books for summer reading. It's also a fundraiser for our four libraries. Dr. Eaton thanked Mr. Bob Wallace for the outstanding job he has done as Interim Director of Human Resources.

III. PUBLIC HEARING – No comments

IV. APPROVAL OF CONSENT AGENDA

4.1 Minutes, Regular Board Meeting, April 12, 2011

4.2 Warrants May 12, 2011

4.3 Financials – April 2011

4.4 Revise Student BP 5145.3, Nondiscrimination/Harassment

MSA (Jackman/Wingo) approve the consent agenda

Ayes - 5                      Nays - 0                      Absent – 0                      Abstain – 0

Carlson, Jackman, Wells

Thomas, Wingo

V. EDUCATIONAL SERVICES

5.1 Student Body Reports – Traina School ASB President Effie Nehoran reported on recent and upcoming activities. Eighth grade activities include portfolio presentations, honors night, ice cream social, Great America field trip and the graduation ceremony. She enjoyed participating in the meetings and thanked the board for the experience.

Alessandra Rodriguez, Hawkins student body president, shared details of what is going on at Hawkins School and details of the upcoming graduation events. She enjoyed presenting the Hawkins report each month and wished everyone a nice summer.

Kaitlyn Spencer, Jefferson ASB president, gave the Jefferson School report of activities including eighth grade graduation events. She participated in the State Science Fair in Los Angeles and was awarded honorable mention. Kaitlyn thanked the board for the opportunity to participate in the meetings.

Carly Johnson and Gracie Matthews, gave the final Monticello presentation of the year. They talked about open house, the upcoming talent show, and end of the year activities.

- Dr. Eaton and Board Members thanked the student representatives and presented certificates.
- Mr. Carlson introduced and welcomed our new staff members, Dr. Carolyn Parker, Human Resources Director, and Helen Pursell, Special Education Director. A short break was taken for refreshments and time to greet Dr. Parker and Mrs. Pursell.

5.2 Student Enrollment – Informational item

5.3 Draft 2011-12 Leadership Focus Goals – Dr. Eaton shared the draft leadership focus goals for 2011-12. Goals are organized into four categories: instructional program, school atmosphere, facilities, and financial management. Next steps include site sharing and reviewing finalized goals at the June board meeting.

VI. PERSONNEL SERVICES

6.1 Declaration of Need for Fully Qualified Educators

MSA (Jackman/Wingo) approve the declaration of need for fully qualified educators

Ayes – 5                      Nays - 0                      Absent - 0                      Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

6.2 Variable Term Waiver Request for 30-day Substitute Basic Skills Requirement

MSA (Wells/Jackman) approve the variable term waiver request

Ayes – 5                      Nays - 0                      Absent - 0                      Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

VII. BUSINESS AND FACILITIES

7.1 Measure J Bond Update – First series of bonds were sold in April - \$6.1 M. The rating received is AA-. Dr. Eaton anticipates providing contracts for PJHM and RGM at the June board meeting. Monticello, Traina and Hawkins committee meetings will take place next week with the architects presenting preliminary drawings and project details. Architects will meet with Dr. Bridges, Mrs. Maxedon and Dr. Eaton to discuss the scope of the Jefferson School project.

7.2 2011-12 Preliminary Budget – Mrs. Maxedon presented the 2011-12 preliminary budget and explained possible scenarios as a result of the Governor’s May Revise budget. She and Dr. Eaton will attend a workshop on May 20 and will provide details of the Governor’s proposed budget as they become available.

MSA (Wingo/Wells) approve the preliminary budget as presented

Ayes - 5                      Nays -0                      Absent - 0                      Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

7.3 April 2011 Budget Adjustments

MSA (Wells/Jackman) approve the April 2011 budget adjustments

Ayes - 5                      Nays -0                      Absent - 0                      Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

7.4 County Treasury Oversight Board – Dr. Eaton is serving on the oversight committee of San Joaquin County Treasury Committee. A public disclosure of his participation and member restrictions were provided.

## 8 BOARD DISCUSSION AND REPORTS

8.1 Items for Next Board Meeting

- Contracts for PJHM and RGM
- 2011-12 Budget
- Site Committees Update
- GASB 54
- Site Plans
- Consolidated Application (Con-Ap) for Categorical Funding

IX. CALENDAR OF UPCOMING EVENTS

X. ADJOURNMENT – Wingo/Jackman 7:40 PM

Respectfully submitted,

Dana Eaton,  
Secretary to the Board