

Jefferson School District
Official Minutes of the Regular Meeting
Of the Board of Trustees
September 13, 2011

Present: Dan Wells, Vice-president; Debbie Wingo, Clerk; Jacqueline Thomas and Brian Jackman, Members; Dana Eaton, Superintendent

In attendance: Mindy Maxedon, CBO; Carolyn Parker, H.R; Deanne Andrade, Curriculum; Helen Pursell, Special Ed. Director; Grace Merritt, Admin. Assistant; Leslie Adair, Jim Bridges, Susan Moffitt and Stephanie Gregson, Principals

I. OPEN SESSION

- a. Call to Order at 5:46 PM
- b. Roll Call to Establish Quorum – Mr. Carlson was absent
- c. Pledge of Allegiance was led by Mr. Wells
- d. Approval of Agenda

MSA (Jackman/Wingo) approve the agenda

Ayes - 4	Nays -0	Absent - 1	Abstain – 0
Jackman, Thomas Wells, Wingo		Carlson	

e.. Closed Session – Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1,54956.7,54956.8, 54956.9,54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918 (c)

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:32 PM

Welcome – Mr. Wells welcomed all in attendance

In closed session –

- Received legal counsel
- Discussed negotiations with JTA
- MSA (Jackman/Wingo) approve the resignation of employees 010963 and 010966, hiring of employee 010965, and separation of employee 010964

Ayes - 4	Nays -0	Absent - 1	Abstain – 0
Jackman, Thomas Wells, Wingo		Carlson	

Superintendent’s report – It has been a difficult time for the district; we are feeling the loss of Carole Merrill. Mr. Merrill shared with Dr. Eaton that he and his family have received support from the Traina, Hawkins, Monticello and Jefferson staffs.

Laura Berrien from business services and Debbie Rogers in food services have implemented a new cash management program. This program, along with changes to the cash deposit system, should reduce our bank fees by fifty percent. He thanked the schools for a positive start to the school despite the challenges.

Recognition of JSD Teacher Cassandra deWood and Hawkins student Isabelle deWood –State Science Fair Teacher of the Year has been awarded to Hawkins science teacher Cassandra deWood. Her daughter, Isabelle deWood, presented details from her winning project *Under The Sun: Measuring Ultraviolet Irradiance and Sun Protectant Barriers’ Effectiveness in Reducing UV Exposure*. Dr. Eaton presented Mrs. deWood and Isabelle with certificates of recognition.

Mrs. deWood acknowledged Kirk Testa’s accomplishment of third place at the state level for his project *Lights on! Lights off! Testing the Amount of Light vs. the Feeling of Sleepiness*.

III. PUBLIC HEARING - No comments from the public.

IV. APPROVAL OF CONSENT AGENDA

4.1 Minutes, Regular Board Meeting, August 16, 2011

4.2 Warrants Dated September 1, 2011

4.3 Financials June – August 2011

MSA (Jackman/Wingo) approve the consent agenda

Ayes - 4 Nays - 0 Absent - 1 Abstain – 0

Jackman, Thomas

Carlson

Wells, Wingo

V. EDUCATIONAL SERVICES

5.1 Student Body Reports - ASB president Marianna Martinez provided the Traina School report. Traina School has sustained a tragic loss, but they are carrying on. Serving with Marianna for the year are Rosa Lopez, vice-president; Camryn Seele, treasurer; and Roy Nehoran, secretary. Kindergarten parents were able to attend a recent writers' workshop. Mtn. Mike's pizza night was September 7. Students observed a moment of silence in honor of September 11. Planning is underway for the first dance.

Alexa Johnson, ASB president, reported on Monticello School activities. Her fellow officers are Andrew Cook, vice-president; Bella Gonzales, secretary; Chloe Silva, treasurer. Monticello is partnering with the animal shelter and is accepting donations. Fun'd run is September 16. The RISE program will begin at most grade levels next week.

Joshua Boehm, Hawkins ASB president, shared what's happening at his school. Vice-president is Kalani Akers, secretary is Julia Vares and Karina Rodriguez is treasurer. The second annual car show will take place on September 24. Besides cars, there will be games, great food and other activities. Mrs. Gregson will kiss a frog if students meet their fundraising goal at school. Joshua congratulated Miss Beltran and Ms. deWood for their awards. He also stated that Mrs. Gregson is doing a great job as school principal.

Jefferson ASB President Allison Piwowski's report included the announcement of this year's officers: vice-president, Anna Pryor; Ella Apuntar, secretary; and treasurer, Isabelle Frazier. The school's Jog-a-Thon was held September 9. Top runners will receive an In-N-Out Burger lunch with Dr. Bridges. College week is scheduled for September 26-30. Sixth graders will attend science camp October 10-14. Jefferson's API scores increased by 26 points, making Jefferson School the highest scoring traditional middle school in the county!

5.2 Student Enrollment – Student enrollment figures were presented.

5.3 Jefferson School District 2010-2011 STAR – API Results – School scores from 2011, 2010 and 2009 were provided. All four schools have made sizable gains from 2009 to 2011. Targets for 2012 were discussed.

5.4 Revise Community Board Policy and Admin. Regulation 1240, Volunteer Assistance, First Reading – Dr. Eaton reviewed last month's discussion. Currently volunteer coaches and volunteers unsupervised by a certificated staff member are currently fingerprinted. Mr. & Mrs. Ornelas have requested that regular classroom volunteers be fingerprinted.

Dr. Eaton spoke with TUSD regarding their volunteer fingerprinting implementation. One full-time employee spends approximately half of her work week on fingerprinting. Tracy Police Department has limited hours for fingerprinting and has not been able to fingerprint as many people that require it. The cost to purchase the live scan system is \$12,000 - \$14,000. JSD would need to examine staffing the system and the impact to school secretaries and the human resources department. Each fingerprint costs TUSD \$51 of which the volunteer pays half the cost. SJCOE charges \$62 to provide service.

Mrs. Wingo feels that anybody alone with students should be fingerprinted, but classroom teachers are supervising the classroom volunteers. Mrs. Thomas is in favor of the classroom volunteers being fingerprinted. If implemented, Mr. Wells would like the cost to be supplemented by the district so as not to squelch parent participation. According to Nicole Riley, scouting groups utilize a volunteer background check from the individual's social security number. Mrs. Ornelas asked if TUSD would be able take on our fingerprinting. Dr. Eaton will look into that possibility. Cost options and estimates will be provided for next month. Mr. Ornelas' stated that their intent was to have classroom volunteers only fingerprinted.

Discussion will continue at the October board meeting.

VI. PERSONNEL SERVICES

VII. BUSINESS AND FACILITIES

7.1 Measure J Update – Charlene Yarnall with PJHM and Anthony Continente from RGM Associates were present to report on the status of current projects. No projects are being held up by outstanding DSA Closeout -A projects. Schematic site studies are underway for the Jefferson site. Focus groups will be organized for planning and developing district education specifications.

7.2 PJHM Architects, Inc. Project Authorization #01, 02, 03, 04, 05, 06 – The master agreement with PJHM was approved at the June 2011 board meeting. Project authorizations will come to the board for approval.

- #1 Jefferson School Replacement – Planning
- #2 Tom Hawkins School Gymnasium Divider
- #3 District-wide Rekeying Project
- #4 Anthony Traina Shade Structures
- #5 Monticello Shade Structures
- #6 Tom Hawkins Shade Structures

Project #7 – Anthony Traina School Gym, will be provided at the October board meeting. PJHM will be offering a reduction of 22.5% to their fees. Savings to the design will be in structure and schematics, which will be the same as Jefferson School’s gymnasium design.

MSA (Wingo/Jackman) approve project authorizations #01-06 as presented
Ayes - 4 Nays -0 Absent - 1 Abstain – 0
Jackman, Thomas Carlson
Wells, Wingo

7.3 RGM Associates Contract for Construction Management Services
MSA (Jackman/Wingo) approve the RGM Associates Contract for Construction Management Services

Ayes - 4 Nays -0 Absent - 1 Abstain – 0
Jackman, Thomas Carlson
Wells, Wingo

7.4 Unaudited Actuals – Mrs. Maxedon’s presentation summarized the 2010-11 budget. The district made use of Tier III flexibility to sweep funds from now unrestricted resources into resource 0000. The restricted balance was reported as \$737.6K; the unrestricted balance was reported as \$8.3M. Next steps include loading the categorical carryovers and the update and load of 2011-12 allocations for site categoricals. Administration will continue to monitor state budget developments and provide updates to the board and community.

MSA (Wingo/Jackman) approve Unaudited Actuals as presented
Ayes - 4 Nays -0 Absent - 1 Abstain – 0
Jackman, Thomas Carlson
Wells, Wingo

7.5 GANN Appropriations Limit, Resolution 2011-09-01
MSA (Wingo/Jackman) approve GANN Appropriations Limit Resolution 2011-09-01

Ayes - 4 Nays -0 Absent - 1 Abstain – 0
Jackman, Thomas Carlson
Wells, Wingo

7.6 Sufficient Textbook and Instructional Materials Resolution 2011-09-02
MSA (Jackman/Wingo) approve Resolution 2011-09-02, Sufficient Textbook and Instructional Materials

Ayes - 4 Nays -0 Absent - 1 Abstain – 0
Jackman, Thomas Carlson
Wells, Wingo

7.7 2011-12 K-3 Class Size Reduction Operations Application, Resolution 2011-09-03
MSA (Wingo/Thomas) approve Resolution 2011-09-03, Class Size Reduction Operations
Application

Ayes – 4	Nays -0	Absent – 1	Abstain – 0
Jackman, Thomas		Carlson	
Wells, Wingo			

7.8 August 2011 Budget Adjustments

MSA (Wingo/Jackman) approve the August 2011 Budget Adjustments

Ayes - 4	Nays -0	Absent - 1	Abstain – 0
Jackman, Thomas		Carlson	
Wells, Wingo			

VIII. BOARD DISCUSSION AND REPORTS

8.1 Revise Bylaws of the Board 9250 Remuneration, Reimbursement, and Other Benefits, First Reading – Dr. Eaton presented a revised BB9250 for board review. Mrs. Thomas requested time to discuss this with Dr. Eaton before next meeting.

8.2 Items for Next Board Meeting –

- BB9250 discussion and second reading
- BP & AR 1240 discussion and second reading
- School Services of California staffing report presentation
- Dolinka Group bond financing presentation

IX. CALENDAR OF UPCOMING EVENTS

X. ADJOURNMENT –TIME (Wingo/Jackman) 8:00 PM

Respectfully submitted,

Dana Eaton,
Secretary to the Board